



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक  
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एम.बी.बी.एस., एम.डी. (न्यायवैद्यकशास्त्र)  
कुलसचिव

Dr. Kalidas D. Chavan  
M.B.B.S., M.D.(Forensic Medicine)  
Registrar

MUHS/IEH/ 95 /2020

Date : 17/02/2020

**Circular No. 02/2020 :**  
**[MUHS International Education Hub]**

**Subject:** To notify the REGULATION NO. 01/2019 (Amended) : The Regulations for Academic Collaboration(s) at National and International Level & Standard Operating Procedure (SOP) for International Education Hub regarding...

It is notified for the information of all concerned that MUHS REGULATION NO. 01/2019 (Amended) : The Regulations for Academic Collaboration(s) at National and International Level & Standard Operating Procedure (SOP) for International Education Hub have been approved by the concerned University Authority.

The same is hereby published for sake of all the concerned (Copy attached).

Accordingly, all concerned should the note and do the needful at their end.

**Dr. Kalidas D. Chavan**  
**Registrar**

**Enclosure:** Copy of " REGULATION NO. 01/2019 (Amended) : The Regulations for Academic Collaboration(s) at National and International Level & Standard Operating Procedure (SOP) for International Education Hub "

**Copy for Information:-**

1. Hon'ble Vice-Chancellor Office, MUHS, Nashik.
2. Hon'ble Pro Vice-Chancellor Office, MUHS, Nashik.
3. Hon'ble Registrar Office, MUHS, Nashik .
4. Controller of Examinations, MUHS, Nashik
5. Finance & Accounts Officer, MUHS, Nashik
6. Director, Planning Board, MUHS, Nashik
7. All concerned HOD MUHS, Nashik.





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**REGULATION NO. 01/2019 (Amended) :**

**THE REGULATIONS FOR ACADEMIC COLLABORATION(S)**

**AT NATIONAL AND INTERNATIONAL LEVEL**

**&**

**STANDARD OPERATING PROCEDURE (SOP)**

**FOR INTERNATIONAL EDUCATION HUB**

**(Under sub-section (p) of Section 27 of MUHS Act, 1998)**

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**PREAMBLE:**

WHEREAS the Maharashtra University of Health Sciences Act, 1998 (Maharashtra Act No. X of 1999) (hereinafter referred as "the said Act") has been passed by the State Legislature to establish the Maharashtra University of Health Sciences (hereinafter referred as "MUHS") for the purposes of ensuring proper systematic instructions, teaching and research in modern medicine and Indian System of Medicine in the State of Maharashtra, and to have balanced growth in Health Sciences so also to have a uniformity in various courses in Health Sciences in the State;

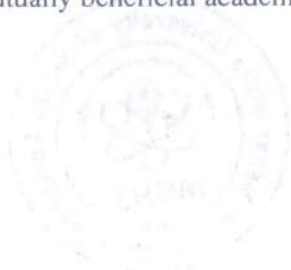
AND WHEREAS as per the sub-section (10) of section 2 of the said Act, collaboration means collaborative academic activity of the University with other universities, academic institutions (local, regional, national or inter-national), research institutions and organizations;

AND WHEREAS as per the clause (i) of section 4 of the said Act, the objects of the University shall be to disseminate, create and preserve knowledge and understanding by teaching, research, extension and service and by effective demonstration and influence of its corporate life on society, in general, and in particular the objects shall be -to promote acquisition of knowledge in rapidly developing and changing society and to continually offer opportunities of upgrading knowledge, training; and skills in the context of innovations, research and discovery in all fields of human endeavor by developing educational network related to Health Sciences with use of modern communication media and technologies appropriate for a learning society;

AND WHEREAS as per the clause (aa) of section 5 of the said Act, the powers and duties of the University to explore the possibilities of augmenting the resources of the University by exploring or innovating activities such as research and development, consultancy, training programmes and providing services different clients from industry, trade or any other non-government organizations;

AND WHEREAS as per the clause (cc) of section 5 of the said Act, to receive funds for collaboration programmes from foreign agencies subject to Rules and Regulations of the Central Government and Government in that behalf;

AND WHEREAS Clause (p) of section 27 of the said Act empowers the Management Council to make regulations for collaboration with other universities, institutions and organizations for mutually beneficial academic programmes recommended by the Planning Board;





AND WHEREAS sub-section (1) of section 28 of the said Act the Academic Council shall be responsible for laying down the academic policies in regard to maintenance and improvement of standards of teaching, research collaboration programmes in academic matters and evaluation of work- load of the teachers;

AND WHEREAS sub-section (3) of section 34 of the said Act, provides that the Planning Board shall actively establish collaboration with national and International Health Science Institutions;

AND WHEREAS sub-section (1) of section 52 of the said Act, Subject to the conditions prescribed by or under said Act, and the, approval of the Management Council, the Academic Council may make Regulations consistent with said Act, Statutes and Ordinances, providing for all or any of the matters which, by or under said Act, Statute or Ordinances, are to be or may be provided by .Regulations, and for all other matters solely concerning itself.

AND WHEREAS making provisions to enable the University to perform the academic collaboration and collaborative academic activities of the University with other universities, academic institutions (local, regional, national or inter-national), research institutions and organizations is a subject matter to be covered under Regulations;

AND WHEREAS as there is no Regulations prescribing the rules for Academic Collaborations at national and international level is in existence in the University;

NOW THEREFORE, these Regulations are prescribed under sub-section (p) of section 27 of the said Act.

## 1. SHORT TITLE AND COMMENCEMENT.-

- (I) These Regulations & SOP may be called "The Regulations for Academic Collaboration(s) at National And International Level & Standard Operating Procedure (SOP) for International Education Hub of the Maharashtra University of the Health Sciences "
- (II) It shall come into force with effect from the date of its issuance.
- (III) Every act done by International Education Hub of the Maharashtra University of the Health Sciences or academic collaboration as per various decisions taken by the authorities form time to time before promulgation of the instant Regulations and SOP shall be treated as valid and are saved hereby and shall continue to have effect and be deemed to be done or taken under the corresponding provisions of the instant Regulations and SOP.

## 2. DEFINITIONS.-

The words or expression defined in Maharashtra University of Health Sciences Act, 1998 shall be applicable to these Regulations, unless there is anything repugnant in the subject or context.



### 3. MUHS International Education Hub (IEH).-

#### i. INTRODUCTION:

The MUHS International Education Hub (hereinafter referred as IEH) shall be established as an independent Department by University to promote a global perspective in the teaching, research and outreach programs of the MUHS. This department will work in close collaboration with the University Departments and colleges affiliated to MUHS. All the International affairs of the University will be coordinated under one umbrella of the IEH.

The IEH is committed to provide appropriate support services to students and faculties of affiliated institutes and those of international Universities in such matters as eligibility assessment, admission process, obtaining relevant visas and residential permit, student placements, establishing linkages with suitable institutions and helping fresh students to connect with fellow citizens through collaborations. The IEH will disseminate information on study abroad opportunities and avenues for academic collaborations to faculty and students of various University Departments and Colleges. The IEH functions as a liaison between students, academic institutions, faculty, University offices, Diplomatic Missions, Government Departments, Policy and other law enforcing agencies.

#### ii. VISION:

To Establish Educational Research and Training Center of Excellence to provide professional distinction in Health sciences, through national and international collaborations, for the benefit of Humanity.

#### iii. MISSION:

To Emerge as a globally Renowned International Hub for creating and disseminating knowledge & to provide national and international students and faculties, a unique, holistic learning experience involving various disciplines in health sciences for excellence with innovations, education & research, distinguished through collaboration, creating leadership and respect, that will serve best to the mankind.

#### iv. GOAL:

To enable all the stakeholders to achieve distinctive high quality Teaching, Training and Research experience and to develop expertise in the relevant fields of health sciences & to enable them to function independently at various institutes at local, regional, national and international level.



**v. OBJECTIVES:**

The IEH will work in close collaboration with the University departments of MUHS and colleges affiliated to the MUHS with National and International Institutes with the following aims and objectives.

- a. To promote and provide opportunities to study abroad and to facilitate collaborations, networking with international Universities / Institutes / Organizations specifically through students and faculty exchange programmes.
- b. To share academic and research knowledge in Health Sciences for development of mankind in India and abroad.
- c. To promote and provide facilities for national and global participation in the fields of Health Sciences.
- d. To undertake and encourage joint collaborative international research activities among students and faculties of constituent Departments / Institutes of the University.
- e. To establish International Alumni Association of students and faculties who participate in various activities of IEH of MUHS, Nashik.
- f. To benchmark quality standards to meet the excellence with global expectations.
- g. To enhance capacity building, teaching, training and patient care services by the Institutes through its activities.





#### **4. EXECUTIVE COMMITTEE.-**

- I. In order to monitor the academic standards and for achieving the aims and objectives, there shall be the Executive Committee as mentioned below.
- II. The committee shall be responsible for framing the broad policies, required for smooth implementation of various Collaborative academic activities.
- III. Considering the local needs, thrust areas of particular region(s) the committee shall decide the necessity of the collaborative programs and also determine the policies, thereof.
- IV. The committee may also review the Collaborative programs periodically running in various Institutes.
- V. The Executive Committee shall meet at least once in the year.

The Executive Committee consists of following members:

- a. **Vice-Chancellor- Chairperson**
- b. **Pro-Vice-Chancellor**
- c. **Dean(s) of all the Faculties**
- d. **Two Members of the Senate nominated by the Vice-Chancellor**
- e. **Two Members of the Management Council nominated by the Vice-Chancellor**
- f. **Two Members of the Academic Council nominated by the Vice-Chancellor**
- g. **Two eminent faculties who have expertise in foreign collaborations, nominated by the Vice-Chancellor**
- h. **Registrar – Member secretary**
- i. **Director, Planning Board, MUHS, Nashik**
- j. **Law Officer, MUHS, Nashik**
- k. **Coordinator(s), IEH, Nashik / Mumbai, MUHS, Nashik**



**5. AREAS OF ACADEMIC COLLABORATIONS WITH NATIONAL AND INTERNATIONAL UNIVERSITIES / INSTITUTIONS.-**

MUHS aims to establish collaboration with National and International University and Educational Institutions in the following (but not limited to) areas:-

- I. Student Exchange Programme;**
- II. Faculty Exchange Programme;**
- III. Conferences / Workshops;**
- IV. Research Collaborations;**
- V. Any other Collaborative Academic Activity.**
- VI. Certificate / Fellowship Programmes to be instituted at National / International Level.**
- VII. Training Programmes to be Mutually National / International Level**

**6. STANDARD OPERATING PROCEDURE FOR ACADEMIC COLLABORTION WITH FOREIGN NATIONAL AND INTERNATIONAL INSTITUTION OR UNIVERSITY.-**

- I. International Education Hub (IEH) shall call and receive application(s) / Letter of Intent of desirous institutes for Academic Collaboration(s).**
- II. Application(s) received by IEH Department for Academic Collaboration shall be scrutinized by scrutiny committee appointed by the Vice-chancellor.**
- III. On the basis of scrutiny report, the IEH Department shall submit proposals in the meeting of Planning Board of MUHS.**
- IV. Recommendations of Planning Board shall be submitted to the Academic Council by the IEH Department.**
- V. IEH Department shall submit the recommendations of the Academic Council to Management Council for its consideration and decision.**
- VI. In light of the decision of Academic Council and Management Council, IEH Department of the University shall issue acceptance letter of collaborative proposal(s) with the signature of Registrar to the concerned collaborative institute.**
- VII. In order to have collaborations with below mentioned Institute(s) / University(s) / Organization(s) Such Application(s) received by the University for Academic Collaboration shall be scrutinized by IEH Department and the same shall be submitted to the Dean of Concerned Faculty for his recommendations. The Vice chancellor of the University shall decide on the recommendations of the Dean on such proposal if deemed**



fit. IEH Department of the University shall issue acceptance letter of collaborative proposal(s) with the signature of Registrar to the concerned collaborative institute. IEH department shall place the same for post facto approval of the concerned Authorities.

- a) Any statutory University established or incorporated by or under a Central Act, a Provincial Act or a State Act, and includes any such institution as may, in consultation with the University concerned, OR
- b) Any Institute of National Importance - established by Act of Parliament and declared as Institution of National Importance such as Indian Council of Medical Research (ICMR), All Indian Institute of Technology (IIT), National Institute of Technology (NIT). Etc.
- c) Any of esteemed institution of national or international repute not falling in any of the above category but established by State/ Central Govt.
- d) Any esteemed autonomous institute having International Recognition by way of minimum 10 collaborative National / International MoU's with other Universities and Institutes or 05 International Patents to their credits.

**VIII.** To Execute the Memorandum of Understanding, the Department of IEH shall :

- A. Obtain approval of the concern Central Council for new Course (if required)
- B. Obtain approval of the University Grant Commissions (if required)
- C. Obtain State / Central Government Approval for Foreign Contribution, if any;
- D. On the basis of the draft submitted by IEH, Law Department of the University shall finalize the draft of Memorandum of Understanding.

The MoU shall normally includes;

- a. **Definition(s).**
- b. **Aims and Objective(s).**
- c. **Areas of Co operation.**
- d. **Forms of Cooperation.**
- e. **Central Authority.**
- f. **Implementation & Joint Working Group.**
- g. **Financial Arrangement.**
- h. **Protection of Intellectual Property Rights.**
- i. **Protection of Confidential Information.**
- j. **Revision & Amendment.**
- k. **Settlement of Disputes.**
- l. **Force measure, Duration, Renewal & Termination**
- m. **Regulatory.**
- n. **Liability.**





## 7 CENTRAL AUTHORITY.-

- I. Each of the Parties shall designate their member as Central Authority, who shall work along with members of all parties involved in MoU.
- II. The Central Authorities will observe the smooth implementation of the Academic Collaboration(s).
- III. The areas of dispute / issues raised during implementation of MoU (if any) shall be resolved amicably by this Central Authorities by discussion and mutual Understandings.
- IV. For MUHS, the Registrar shall act as Central Authority.

## 8 IMPLEMENTATION / WORKING OF MOU.-

- I. To facilitate the working / execution of activities agreed under Memorandum of Understanding, the Registrar MUHS may designate or assign supporting MUHS Officer(s) / Staff under IEH Department (or for any Specific purpose).
- II. The concern assigned supporting MUHS Officer(s) / staff will Co-ordinate the activities specified in the MoU and shall work directly under the superintendence, direction and control of the Registrar the University.

## 9 JOINT WORKING GROUP.-

- I. In order to exchange views and prepare a road map for enhancing implementation, Co-ordination and Co-operation, the parties involved in every MOU shall constitute a **Joint Working Group (hereinafter referred as the JWG)**.
- II. The JWG is composed of equal number of representatives from each side. The JWG may conduct periodical meetings and reviews, preferably bi-annually, in the respective countries/regions alternately, as far as may be practicable.
- III. The Parties shall hold working level meetings, at their level in order to implement the purpose of the MoU effectively and to discuss the issues of interpretation of any term or condition(s) of the MOU.

The JWG shall consists of following members:

Members From, MUHS Nashik :

- a. The Registrar,  
Maharashtra University of Health Sciences, Nashik.
- b. Two Members / Experts /Officials / Faculties related to concern field nominated by the Hon'ble Vice Chancellor.
- c. Law Officer / HOD, Law & Grievances Section,  
Maharashtra University of Health Sciences, Nashik.
- d. Coordinator(s),  
IEH, Nashik / Mumbai  
Maharashtra University of Health Sciences, Nashik.



10 MISCELLANEOUS.-

- I. No act or omission in respect of procedure of this Regulations and SOP shall be deemed to be invalid at any time merely on the ground that there is any irregularity in the said process or any minor deviation made from any procedure, not affecting the merits of the process.
- II. The Vice Chancellor may, at any time, without giving prior notice, amend, alter or repeal any provision of this Regulations and SOP or may prescribe additional rules or procedure in conformity with abovementioned provisions.
- III. The decision of the Vice-Chancellor shall be final and binding in case of interpretation of or difficulty arising in implementation of any of the rules of this Regulations and SOP.
- IV. This Regulations and SOP shall remain in force until the statute in that behalf is assented by the Hon'ble Chancellor.
- V. All the words or terms denoting any gender shall include all genders. .
- VI. This Regulations and SOP is hereby issued with the approval of the competent Authority.

Date: 11/02/2020  
Place: Nashik

  
Dr. K. D. Chavan  
Registrar

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